

Smithfield High School Music Booster Club November 14, 2019

Meeting opened 8:04 pm

Board Attendance: All board members present. See sign in sheet for all members present.

Secretary's Minutes: Highlighted by Michaela Turbitt. Minutes are posted on website. Minutes approved.

Treasurer's Report: Given by Melissa Moroni.

Operations as of 11/1/19

Balance 15,665.02

Deposits: Membership and Amica Donation 720.00

Expenses: 400.00 (deposit for pep band jackets)

Ending Balance: 15,985.02

Take Your Seat -

Balance (as of 11/01/19) - 4582.43

No activity this month

Band Report: Given by Kelly Chartier. Looking for a flatbed truck for the All Lit Up Christmas parade December 7. So far no response. Have the option to march but need to decide ASAP so the kids can get prepared and lyres/lights can be ordered. Entire band is invited to participate. Will have better idea on number of students participating by next week.

Received the trombone previously ordered. There is a wishlist for other instruments which we will look to purchase towards the end of the year.

Chorus Report: Given by Katherine Young. Will also participate in the parade event. Will be stationed at the tree. Whole chorus is invited. Many performances coming up in December.

Tri-M - Report given by Ashleigh Moroni. Last meeting was October 30. Discussed service projects. Discussing ideas for whole school projects, not necessarily related just to the music department. Thinking about possible mini performances to spark interest in musical and increase visibility of department. Discussed possibility of karaoke night end of January/early February as a fundraiser. Next meeting is 11/27.

PR Report: PR responsibilities - keep website/social media updated. PR needed for all concerts/performances, Take Your Seat fundraiser, Gala, and any other events. Nominations for PR chair -- Joanne Sheridan was nominated. No other nominations were presented. Joanne was unanimously elected.

Joanne stated she hopes to expand social media platforms (Twitter, Instagram). Will develop a badge to identify herself when taking pictures at events so parents/students know why she is

taking pictures. Still looking for a list of students who cannot be photographed. Mrs. Young will follow up with administration.

Membership Drive - Want to develop a list of items purchased by boosters to be used as part of membership drive.

Question as to whether we should develop a budget for PR. Money spent on PR for gala will need to be kept separate from money spent on PR for all other events/fundraisers. Gail proposed an electronic billboard on Rt 6/10 connector as a possible advertisement option for the gala. It was reasonably priced. Joanne was asked to put together a proposed PR budget to be presented at the next meeting.

Old Business:

- Christmas Concert Wednesday December 11
- Cookie fundraiser at the concert. Cookie wrapping/booster meeting at December 10. MaryAnn will coordinate communication to bakers.
- Christmas parade (see above)
- Take Your Seat - still have 3 plaques to be installed. Setting up table at Senior Fashion Show tomorrow night with flyers for purchase. There will be a slide in the senior slideshow to advertise for Take Your Seat.
- Grant committee - need to form one. Volunteers: Michaela Turbitt (point person), Tania Alexander. Melissa Moroni, Karen Weevul Responsibilities: research potential grants and apply for grants forwarded to our attention by others. Michaela will keep track of possible grants, deadlines, application status, etc.
- Windbreakers and beanie/knit hats have been ordered. Pep band members to wear at parade. Windbreakers belong to the department. Hats will be issued to students to keep. Will consider selling beanies in the future to all music students.
- Wenger chairs - last meeting voted to order 50 chairs. There is no other resource to purchase these chairs. They are specific to music department. Would like to look into buying a storage rack, as they are heavy to move.
- Dance/Gala - Save the Date will be out before Thanksgiving, solicitations will be starting.

New Business:

- Need to establish a more solid budget including which percentages to be spent on each area.
- Michelle will price the racks for Wenger chairs.

Next meeting:

- December 10, 2019 7:00 pm
- Need to discuss ticket prices for the musical (child's rate? Senior rate? etc.)

Meeting adjourned: 9:07 pm

